

APPLICATION FOR MARRIAGE CERTIFICATE

Please read instructions carefully and print clearly. Incomplete applications WILL NOT be processed.
If boxes marked with an "*" are not filled in, your application is incomplete.

ORDER DETAILS	1 PRODUCT DETAILS					
	Type of Product Requested		*Quantity	Type of Product Requested	*Quantity	
	Framing Size Marriage Certificate (\$35.00)			Certified Photocopy of Registration of Marriage (\$55.00)		
			Genealogical Photocopy of Registration of Marriage (\$55.00)			
MARRIAGE DETAILS	2 DETAILS OF PERSON NAMED ON CERTIFICATE ["Subject"]					
	3 *Subject's Last Name Prior to this Marriage		4 *Subject's First Given Name		5 Subject's Second Given Name(s)	
	6 Subject's Last Name at Birth		7 Subject's Sex Female Male		8 *Subject's Date of Marriage - Month/Day/Year	
	9 *Subject's Place of Marriage - City/Town/Village/Other , Saskatchewan			10 Marriage Registration Number		
	11 Subject's Date of Birth - Month/Day/Year		12 Subject's Place of Birth - City/Town/Village/Other AND Province/State AND Country			
SPOUSE DETAILS	13 *Spouse's Last Name Prior to this Marriage		14 *Spouse's First Given Name		15 Spouse's Second Given Name(s)	
	16 Spouse's Last Name at Birth		17 Spouse's Sex Female Male		18 Spouse's Date of Birth - Month/Day/Year	
	19 Spouse's Place of Birth - City/Town/Village/Other AND Province/State AND Country					
APPLICANT DETAILS MAILING ADDRESS DETAILS	20 THE FOLLOWING MUST BE COMPLETED BY THE PERSON APPLYING FOR THE MARRIAGE CERTIFICATE ["Applicant"] *A readable photocopy of the Applicant's identification MUST be attached to this Application for Marriage Certificate.					
	21 *Applicant's First Given Name		22 Applicant's Second Given Name(s)		23 *Applicant's Current Last Name	
	24 *Mailing Address - Apartment #- Street #- Street Name - P.O. Box				25 If Mailing Address is to a Business, Attention:	
	26 *City/Town/Village/Other		27 *Province/State		28 *Country	29 Postal / Zip Code
	30 Telephone - Home		31 Telephone - Work Cell		32 Email	
	33 *Reason Why Certificate is Requested			34 *Applicant's Relationship to Person Named on Certificate Myself Daughter Son Other: _____		
	35 *Method of Delivery Requested Mailed Picked Up Urgent Service		36 *Payment Method: CANADIAN FUNDS ONLY Debit or Cash - In Person Only Cheque or Money Order - Payable to eHealth Saskatchewan IF Visa , MasterCard (Complete Payment Information Form and attach to Application)			37 *Payment Amount
	38 *Signature of Applicant			39 *Date Applicant Signed Application - Month/Day/Year		
*A readable photocopy of the Applicant's identification MUST be attached to this Application for Marriage Certificate.						

Payment Method

Card Number _____	Expiry Date ____/____
Visa MasterCard	
(Excludes Visa and MasterCard Debit)	
Total Amount Enclosed / Authorized \$ _____	
Name on Card _____	Cardholder Signature _____

Payment

- **Do not send cash.** It is against postal regulations to send cash through the mail.
- Persons living outside of Canada should obtain a Canadian money order.
- Payments by Cheque or Money Order should be made payable to “*eHealth Saskatchewan*”. Payments by cheque will be held for 6 business days until Health Registries receives notification from the bank that the cheque has cleared.
- **Urgent Service – Additional Fee of \$30.00** - Where rush service is required for a birth, death, or marriage certificate, clients may be able to request this Urgent Service option. If the application is complete, the information agrees with our records and the event is registered, the order will be processed as soon as possible.
 - In order to request Urgent Service, one of the following criteria must be met.
 - a) Immediate Travel – the client has already booked their holiday. The client must provide proof of the booking (i.e. trip itinerary).
 - b) Emergency Travel – the client must travel due to personal emergency (i.e. family death occurred out of province).
 - You can request your documents be sent by courier or you can pick-up. Documents are available for pick-up during regular business hours in Regina only.
 - When picking up the documents, the following must be provided or the document will not be released:
 - the client must present identification
 - if picking up for someone else, the person picking up the document must have written authorization from the other party; plus identification
 - The Urgent Service fee is \$30.00 and is charged on a per order basis in addition to the cost of the requested documents.

Fees

- **Certificates –\$35.00 or \$40.00**
 - The certificate contains information extracted from the original registration.
- **Certified Photocopies of Registration –\$55.00**
 - A certified photocopy of a registration is a duplicate of the original registration.
- **Genealogical Photocopies of Registration – Fee \$55.00**
 - A genealogical photocopy of a Registration is a duplicate of the original registration and is stamped “For Genealogy Only”.
- **Registration Search – \$25.00 for each search period of 3 or less consecutive years**
 - The fee will be charged if a search of the registry is requested and no product is issued.